



**Pearl River County
Board of Supervisors
Meeting Agenda
January 17, 2024 at 9:00 AM**

Welcome & Call to Order

1) Board Minutes:

- A. Consider approving the Board Minutes for January 2, 2024.

2) Claims Docket:

- A. Consider approving the Claims Docket for January 17, 2024.

3) Sheriff:

- A. Motion to approve the following personnel changes:
 - 1. Accept the resignation of Andrew Barrott as part-time Correctional Officer effective January 11, 2024.
 - 2. Accept the termination of Savanna Smith as full-time Correctional Officer effective January 10, 2024.
 - 3. Approve the hiring of Michael Steinkamp as full-time Correctional Officer effective January 18, 2024.

4) County Engineer:

- A. Motion to Authorize the Board President to sign the MOA Federal Aid project number HSIP-0055-00(043)LPA/109557-70100 with MDOT.
- B. Motion to approve the selection of Dungan Engineering, PA to provide Professional Engineering services and authorize the President to execute Consultant Selection letter for Project No. HSIP-0055-00(043)LPA / 109557-701000.
- C. Motion for Authorization to request MDOT's review and concurrence of the draft Preliminary Engineering Agreement for Project No. HSIP-0055-00(043)LPA / 109557-701000.
- D. Motion to Authorize the Board President to execute contracts on behalf of the LPA for Project No. HSIP-0055-00(043)LPA / 109557-701000.
- E. Motion to Approve Order Setting Forth Proposed State Aid Project No. SABP-55(1) Holden Road.
- F. Motion to Approve pay application 1 for Huey P. Stockstill, LLC as final and complete payment for the Byrd Street and CD Walker Road project.
- G. Motion to approve setting forth a proposed local system bridge replacement and rehabilitation projects for the period January 1, 2024 through December 31, 2027 as project number LSBP -55(39) on Edmond Jones Road.
- H. Motion to approve setting forth a proposed local system bridge replacement and rehabilitation projects for the period January 1, 2024 through December 31, 2027 as project number LSBP -55(40) on S. Valley Road.

5) Central Dispatch:

- A. Motion to approve the hiring of Jennifer Tran as a full-time Dispatcher effective January 17, 2024.

6) Coroner:

- A. Motion to request the Board of Supervisors' approval in declaring Mr. Raymond Burns, a Pauper.

- B. Motion to request the Board of Supervisors' approval in declaring Mr. Brian White, a Pauper Case.

7) E-911 Addressing:

- A. Motion to approve the naming of a private road - Madeline LN.
- B. Motion to approve the refund for a commercial building permit. Erin Smith is requesting a refund for the permit that was purchased for the commercial project that would have been located at 3816 Hwy 43 N.

8) Emergency Services:

- A. Motion to approve Emergency Services Director to request small project final inspection for FEMA-4528-DR-MS FIPS#109-99109-00 (CV19 CATB).

9) Tax Assessor/Collector:

- A. Motion to accept the resignation of Holly Walther beginning December 15, 2023.
- B. Motion to approve strike from tax sale.
- C. Motion to approve reductions for real and personal property.
- D. Motion to approve Homestead corrections.
- E. Motion to authorize Tax Collector to issue a refund for a tag.

10) Consent Agenda Items:

- A. Motion to approve and accept the Mileage Reimbursement Rate for travel effective January 1, 2024, per Section 25-3-41, Mississippi Code of 1972.
- B. Motion to Declare Friday, March 29, 2024, Good Friday as a legal holiday for Pearl River County to take the place of Monday, April 29, 2024, Confederate Memorial Day legal holiday.
- C. Motion to acknowledge the renewal of the official bond and oath of Deputy Tax Assessor, Becky McDonald from January 1, 2024, through January 1, 2025.
- D. Motion to Execute Pearl River County's Amendment to Joinder Agreement for Constables with the Public Employees' Retirement System.
- E. Motion to appoint Board Members, Private Sector Nominee and Minority Nominee to SMPDD.
 - 1. Jason Spence as Appointed Elected Supervisor to SMPDD Board of Directors.
 - 2. Donald Hart as Appointed Elected Supervisor to Twin Districts Workforce Development Area Board.
 - 3. Patrick Lee as Private Sector Nominee to SMPDD Board of Directors.
 - 4. Donald Hart as Minority Nominee to SMPDD Board of Directors.
- F. Motion to consider approving the petition to establish the Moody Family Cemetery.
- G. Motion to acknowledge the renewal of the official bond and oath of Justice Court Clerk, Kristin Fleming beginning February 8th, 2024 through February 8, 2025.
- H. Motion to Ratify the following contracts that were executed in the prior term.
 - 1. Jimmy Richardson instructor for the Alcohol and Drug Program.
 - 2. Inmate Communications, LLC for inmate telephone and communication services.
 - 3. Refreshment Solutions for prison commissary.
 - 4. HEALTH CORR, LLC for providing inmate health services.
 - 5. Jani King of Mississippi Coast for Janitorial Services for Courthouse and Courthouse Annex.
 - 6. AAA AMBULANCE SERVICES for Ambulance service.
 - 7. City of Poplarville for Fire Protection.
 - 8. 4M Services for property management services at Walkiah Bluff Water Park.

9. LexisNexis for the Law Library.
10. Dragon Commercial Building Services, LLC for cleaning County Extension, Justice Court and Chimney Square buildings.
11. SOS Field Services for cleaning the County Administration Building.
12. Summit Food Services for Inmate meal program.

- I. Motion to approve the list of designated employees to sign Purchasing Documents such as Requisitions and Receiving Reports.
- J. Motion to consider approving the petition to establish the Breland Family Cemetery.

11) Travel:

- A. Motion to approve The Pearl River County Election Commission requests permission to travel to the city of Philadelphia, Ms., January 23-26, 2024 for the ECAM Convention and Certification. Rebecca Taylor requests permission to travel from January 22 through January 26, 2024.
- B. Motion to Approve the Chancery Clerk to travel to Ridgeland, MS for Judicial College Training on February 7-9, 2023.
- C. Motion to approve the request for permission for the Emergency Services Director to attend the Southeast Mississippi Air Ambulance District (SEMAAD) board meeting January 17th, 2024 in Hattiesburg, MS.
- D. Motion to approve a request for the Fire Coordinator to attend a Regional Fire Coordinators meeting in Wiggins, MS on February 6th, 2024.
- E. Motion to approve the following travel:
 - Jo Lynn Houston and a Bookkeeper to Clinton, MS for Marvin Training on February 5-8, 2024.
 - Penny Fleming to Starkville, MS for IAAO course 101 March 4-8, 2024.
 - Austin Tyner, Kristen Fayard and Caydence Bond to Starkville, MS for Certified Appraiser School April 29 -May 3, 2024, and May 13-17, 2024.
 - Sarah Lee, Bethany Pomelow, Taylor Archer, Latisha Johnson and Rebecca Macdonald to Biloxi, MS May 6-10, 2024 for Collector Revenue I
 - Cassandra Alls to Biloxi, MS October 16-20th 2024 for Collector Revenue II

12) Monthly Reports:

- A. Motion to spread upon the minutes Building Permits Report for December 2023. The Department of Planning & Development, Building Division issued 132 permits for the period of December 1-31, 2023. The 132 permits generated \$16,847.00 in revenue for the County.
- B. Motion to spread upon the minutes the Fire Marshal's Activity Report for December 2023.
- C. Motion to spread upon the minutes the County Administrators monthly reports For December 2023.
- D. Motion to spread upon the minutes the December FY24 Occupant Protection OP-24-OP-15-51 and FY24 154AL-2024-ST-15-51 Alcohol (DUI) monthly reports.
- E. Motion to spread upon the minutes Inmate Meals served December 2023 at the Lenior Rowell Criminal Justice Center.

13) Road Department:

- A. Motion to acknowledge updates on roads completed in 2023.
- B. Motion to approve the following personnel changes:
 1. Remove William Decker from employment consideration.

2. Accept the resignation of Robert Pittman as of January 5th, 2024.
3. Accept the resignation of Hilton Herndon as of January 10th, 2024.

14) Economic Development:

15) Executive Session:

- A. Motion to close session at 10:25 a.m. to determine the need for an executive session.
- B. Motion to enter executive session to discuss matters covered under 25-41-7 of the Mississippi Code of 1972, items covered under Section 4(a) Transaction of business of personnel matters relating to the job performance, character, professional competence, or physical or mental health of a person holding a specific position; 4(b) Strategy sessions or negotiations with respect to prospective litigation, litigation or issuance of an appealable order when an open meeting would have a detrimental effect on the litigating position of the public body; 4(j) Transaction of business and discussions or negotiations regarding the location, relocation or expansion of a business or an industry.
- C. Motion to return to the regular session at 12:50 p.m. with no action taken during the executive session.

16) Amendments to the Agenda :

- A. Motion to authorize the Board President to sign Lease and Option to Purchase with Trustmark National Bank for the 2-2024 Western Star 47X Dump Trucks.
- B. Motion to approve the quote from Mechanical Services in the amount of \$7785.00 for a repair to the heating unit at the Justice Court/DHS Building as an emergency repair due to the extreme weather.
- C. Motion to authorize the Board President to sign the FY25 MOHS Impaired Driving Grant Application (154/405), 405D Alcohol and Drug Impaired Driving FY25 is October 1, 2024 - September 30, 2025.
- D. Motion to authorize the Board President to sign the FY25 MOHS Occupant Protection Grant Application (402) for October 1, 2024 - September 30, 2025.
- E. Motion to ratify the decision of the EOC Director and County Administrator to declare Tuesday, January 16, 2024 from 8:00 a.m. to 10:00 a.m. as Administrative Emergency Leave due to the extreme weather conditions.

17) Adjourn:

- A. Motion to direct County Administrator to post a notice next meeting within one hour after such meeting is called in a prominent place available for examination and inspection by the general public at the Board of Supervisors meeting room in the Pearl River County Courthouse Complex and make attached notice as part of minutes and adjourn for the term until the next scheduled meeting to be held at 9:00 a.m., February 5th, 2024, at the Board of Supervisors meeting room at 109 W Pearl St in Poplarville, MS.

NEXT BOARD MEETING - Monday, February 5, 2024