



**Pearl River County
Board of Supervisors
Meeting Agenda
October 18, 2023 at 9:00 AM**

Welcome & Call to Order

1) Special Recognition to Darryl L. Holden for 15 years of service with Pearl River County:

2) Claims Docket:

- A. Consider approving the Claims Docket for October 18, 2023.

3) Sheriff:

- A. Motion to approve personnel.

1. Hire Sandra Hawthorne as full-time Correctional Officer effective October 18, 2023
2. Move Austin Rancatore to DUI Grant effective September 28, 2023
3. Move Shane Edgar to Military Leave effective October 6, 2023 until further notice
4. Resignation of Jeremy Quave as part-time Patrol Deputy effective October 12, 2023

- B. Motion to approve issuance of check for clothing allowance as follows pursuant to Miss. Code Ann. 19-25-13.

Allee, Scott	\$500	Garcia, Joe	\$500
Allison, David	\$500	Horner, Jeffrey	\$500
Drennan, Frederick	\$500	Messa, Randy	\$500
Eagan, Frederick	\$500	Torija, Liliana	\$500
Farmer, David	\$500	Williams, Robert	\$500
Galvin, Jordan	\$500		
Gambrell, Michael	\$500	Smith Joseph	\$250

4) County Engineer-Update:

5) Emergency Services:

- A. Motion to accept proposals from Insurance Companies for Insurance for the Volunteer Fire Departments.

Olinde Porche Insurance	McNeill & Co Accident & Health	\$ 10,003.00
Olinde Porche Insurance	McNeill & Co Property & Etc.	\$241,728.00
Lemon Mohler Insurance	VFIS (Property) Option 1	\$265,751.00
Lemon Mohler Insurance	VFIS (Property) Option 2	\$240,307.00
Lemon Mohler Insurance	VFIS (Property) Option 3	\$226,858.00

- B. Motion to award Volunteer Fire Department Insurance renewal to the lowest and best plan offered.

Olinde Porche Insurance	McNeill & Co Accident & Health	\$ 10,003.00
Lemon Mohler Insurance	VFIS (Property) Option 2	\$240,307.00

- C. Motion to approve the MOU with Carriere Volunteer Fire Department to employ a firefighter 40 hours a week to be paid from the four (4) mill funds.

6) E-911 Addressing:

A. Motion to Approve New Private Road Name - Crown Highway.

B. Motion to Approve New Private Road Name - Duvant Circle.

7) Chancery Clerk:

A. Motion to authorize the disposal of Tax Sale Redemption Receipt Books dated 1987 through 1989. Per the records retention schedule from the Mississippi Department of Archives, these records can be destroyed if they are recorded with the land deed records for permanent retention.

B. Motion to Authorize the Disposal of Tax Sale Supporting Documentation, 2019 Redeemed Property Taxes.

C. Motion to Authorize the Disposal of Land Roll Books, 1995 and subsequent years. Many of the books suffer from severe water damage and are covered in mold. Electronic copies of the information found in the books are available for public inspection using the land roll receipt inquiry on AS400.

8) Board Member Exited:

A. Malcolm Perry, District 2 board member, exited the meeting.

9) Circuit Clerk:

A. Motion to Acknowledge Circuit Court Order dated September 26, 2023 (Cory Mataya appointed as Intervention Court Coordinator for the 15th Circuit Judicial District Intervention Court effective October 2, 2023).

B. Motion to Acknowledge Circuit Court Order dated September 26, 2023 (Scotty Askew hired as Intervention Court Field Officer I and Case Manager effective October 2, 2023).

C. Motion to Acknowledge Circuit Court Order dated September 29, 2023 (Skylar Hickman hired as Intervention Court Case Manager effective October 4, 2023).

10) Central Dispatch:

A. Accept the resignation of Regina Seal effective October 6, 2023.

11) MSU County Extension Building:

A. Motion to authorize the President to sign Change Order Number 001 to increase the contract to Samuel B. Day Construction, Inc. by the amount of \$3,040.05 on the MSU Extension Building Construction.

B. Motion to approve the payment of \$36,006.61 to Samuel B. Day Construction, Inc. for pay application # 2 for the MSU Extension Building Construction.

12) Inventory/Safety:

A. Motion to acknowledge fixed assets inventory added and deleted report 2022-2023.

13) County Administrator:

A. Motion to approve the 2024 Payroll Dates and the 2024 Board of Supervisors' Meeting Dates.

B. Motion to approve the transfer of \$637,091.25 from the General Fund to the Courthouse Annex Fund for the debt service payment due November 1, 2023.

C. Motion to approve payment of invoices to Sunbelt Rentals in the amount of \$4,023.65 to settle a debt and avoid litigation.

D. Motion to adopt the Amended Budget for the year ending September 30, 2023 and authorize it to be published according to Mississippi Statutes.

14) Consent Agenda Items:

A. Motion to acknowledge the Holiday Proclamation declaring offices closed on Friday, November 10, 2023, in Observance of Veterans Day.

- B. Motion to consider the request for issuance of duplicate warrants to Hazard Control Technologies for the following check numbers 151083-\$176.28, 151096-\$1410.24, and 151104-\$528.84.
- C. Motion to reappoint Mr. Marvin Houston representing District 1 on the Poplarville School District Board of Trustees with term ending December 31, 2028.

- D. Motion to accept the quotes for flooring of the CPS Building:

Charlie's Custom Colors & Flooring	\$35,152.18
Classic Interiors	\$37,290.60

Be it further ordered to award the lowest and best quote to Charlie's Custom Colors & Flooring and authorize payment when inspected and approved by the County Administrator and Project Manager.

- E. Motion to accept the quotes for plaster work on the CPS Building:

Upton Plastering Company	\$34,000.00
Gulf Coast Plastering Company, Inc	\$35,210.00
Panzaone & Company, Inc	\$38,563.00

Be it further ordered to award the lowest and best quote to Upton Plastering Company and authorize payment when inspected and approved by the County Administrator and Project Manager.

- F. Motion to ratify the checks issued to Kirklands Painting and Acosta Construction on the remodeling of the CPS Office. Check number 152347 for the amount of \$6,000.00 issued to Kirklands Painting and check number 152982 for the amount of \$16,000.00 issued to Acosta Construction.
- G. Motion to accept the resignation of Derek Perry as maintenance supervisor effective October 20, 2023.

15) Board Member Entered:

- A. Donald Hart, Supervisor District 1, entered the meeting.

16) Grants Administration:

- A. Motion to acknowledge the FY 23 Breakdown of Enforcement Sub-Grantee Monthly Expenditures for Grant 154-AL-2023-ST-15-51.
- B. Motion to acknowledge FY 23 Breakdown of Enforcement Sub-Grantee Monthly Expenditures for OP-2023-OP-15-51.

17) Board Member Entered:

- A. Malcolm Perry, District 2 Supervisor, returned to the meeting.

18) Travel:

- A. Motion to approve the travel of Lisa McGloflin and Scott Hillery to the One Loud Voice Conference in Biloxi, MS on November 6-8, 2023. This will include conference registration, travel, lodging, food, and incidentals.
- B. Motion to approve the travel of Alisa Howard, Sarah Couture, and Kristen Schrock to attend 16-hour orientation in Canton, MS Nov 13-14, 2023.
- C. Motion to approve travel of Austin Rancatore to ARIDE Class November 14 - 15, 2023 at Hattiesburg Fire Training Academy in Hattiesburg, MS. This class is free and Rancatore will travel in his assigned unit.

19) Monthly Reports:

- A. Motion to spread upon the minutes the September 2023 Building Permits.

- B. Motion to spread upon the minutes the Building Inspections monthly report for September 2023.
- C. Motion to spread upon the minutes the Animal/Litter control monthly report for September 2023.
- D. Motion to spread upon the minutes the Road Department monthly report for September 2023.
- E. Motion to spread upon the minutes the September 2023 Inmate Meal Logs/Invoices.
- F. Motion to spread upon the minutes the County Administrators monthly report for September, 2023.

20) Economic Development:

- A. Motion to approve and execute letter of support for USM's grant application "Restoring Flow to the East Pearl River: Preserving Biodiversity and Enhancing Climate Resilience" to NOAA.

21) Road Department:

- A. Motion to accept the following changes in personnel:
 - 1. Accept the retirement of James Bolin as full-time operator effective October 12, 2023.
 - 2. Approve the hiring of Steven W. Byrd as part-time mechanic effective October 18, 2023
- B. Motion to accept quotes for financing of two 2024 Western Star 47X Trucks for the Road Department:

Trustmark Bank	\$336,900.00	60 Months	5.35%
Cadence Bank	\$336,900.00	60 months	5.78%
- C. Motion to authorize the President to sign the lease paperwork with Trustmark Banking and Finance Solutions as the best and lowest quote for the financing of two Western Star 47x Trucks for the Road Department.

22) Amendments to the Agenda:

23) Executive Session:

- A. Motion to close session at 10:45 a.m. to determine the need for an executive session.
- B. Motion to enter executive session at 10:45 to discuss matters covered under 25-41-7 of the Mississippi Code of 1972, items covered under Section 4(a) Transaction of business of personnel matters relating to the job performance, character, professional competence, or physical or mental health of a person holding a specific position; 4(b) Strategy sessions or negotiations with respect to prospective litigation, litigation or issuance of an appealable order when an open meeting would have a detrimental effect on the litigating position of the public body; 4(j) Transaction of business and discussions or negotiations regarding the location, relocation or expansion of a business or an industry.
- C. Motion to return to regular session at 12:15 p.m. with no action taken during executive session.

24) Recess:

- A. Motion to recess for lunch at 12:15 p.m.until 1:30 p.m.

25) Return From Lunch:

- A. The President called the meeting back into regular session at 1:42 p.m.

26) Executive Session:

- A. Motion to close session at 1:43 p.m. to determine the need for an executive session.
- B. Motion to enter executive session at 1:43 p.m. to discuss matters covered under 25-41-7 of the Mississippi Code of 1972, items covered under Section 4(a) Transaction of business of personnel matters relating to the job performance, character, professional competence, or physical or mental health of a person holding a specific position; 4(j) Transaction of business and discussions or

negotiations regarding the location, relocation or expansion of a business or an industry.

- C. Motion to return to regular session at 3:45 p.m. with no action taken during the executive session.

27) Adjourn:

- A. Motion to direct County Administrator to post a notice next meeting within one hour after such meeting is called in a prominent place available for examination and inspection by the general public at the Board of Supervisors meeting room in the Pearl River County Courthouse Complex and make attached notice as part of minutes and adjourn for the term until the next scheduled meeting to be held at 9:00 a.m., November 6, 2023, at the Board of Supervisors meeting room at 109 W Pearl St in Poplarville, MS.

NEXT BOARD MEETING - Monday, November 6, 2023